

Eau Claire Energy Cooperative

Your Touchstone Energy® Partner 

Read this before you complete the attached employment application

Eau Claire Energy Cooperative is an equal opportunity employer. Our objective is to maintain a policy of non-discrimination in employment. You will be considered for employment based upon your qualifications for the position for which you have applied.

- We do not keep unsolicited applications on file. You must apply for a current, open position.
- Your application will be considered only for the position for which you apply.
- All post-offer pre-employment testing will include a drug screen, at a minimum. A pre-employment physical may be required for specific positions.
- Positions may require a criminal report and/or credit history background check.

If you have any questions, please contact Human Resources at 715.832.1603 or 888.832.1604

Thank you for your interest in Eau Claire Energy Cooperative

EMPLOYMENT HISTORY

Provide the employment information requested below. Begin with your present or most recent employment. Place an **X** by any employer(s) you **do not** want us to contact. Use the **Other Information** section (page 3) to complete your employment history if necessary.

<input type="checkbox"/> Employer Name and Address:	Job Title:		
	Describe the work you did:		
	Phone Number:		
	Type of Business:		
	Starting Salary:	From: (month/year)	To: (month/year)
	Ending Salary:	Reason for Leaving:	
	Name of Supervisor:		
Supervisor's Phone Number:			
<input type="checkbox"/> Employer Name and Address:	Job Title:		
	Describe the work you did:		
	Phone Number:		
	Type of Business:		
	Starting Salary:	From: (month/year)	To: (month/year)
	Ending Salary:	Reason for Leaving:	
	Name of Supervisor:		
Supervisor's Phone Number:			
<input type="checkbox"/> Employer Name and Address:	Job Title:		
	Describe the work you did:		
	Phone Number:		
	Type of Business:		
	Starting Salary:	From: (month/year)	To: (month/year)
	Ending Salary:	Reason for Leaving:	
	Name of Supervisor:		
Supervisor's Phone Number:			

EDUCATION AND TRAINING		Indicate all schools that you have attended.			
	High School	Vocational/Technical	College/University	Graduate School	
School Name and Address					
Did you graduate?	Yes No	Yes No	Yes No	Yes No	
Diploma/Degree and Year Graduated					
Major Course(s) of Study					
Other Post High School Courses Completed					

SPECIALIZED TRAINING OR SKILLS	List any certifications, special licenses (e.g., CDL), current typing speed, personal computer/tablet training, computer literacy, welding certification, etc., that you possess that pertain to the position for which you are applying.

SERVICE IN THE ARMED FORCES

Branch of Armed Forces:

General Duties/Training:

OTHER INFORMATION

APPLICANT AUTHORIZATION (Read carefully and initial each paragraph before signing.)

_____ I certify that the facts contained in this application and/or resume for employment at Eau Claire Energy Cooperative are true and complete to the best of my knowledge. I understand that any misrepresentations, falsifications, and/or deliberate omissions identified now or in the future will result in my immediate dismissal.

_____ I authorize investigation of all statements herein. I also authorize by my signature below or a copy thereof, the organizations and individuals referred to herein to furnish information to the Cooperative. The Cooperative shall be held harmless should it, in processing this employment application, rely on information provided from these sources, even if the information provided is inaccurate or erroneous.

_____ I understand that as a part of being considered for employment by Eau Claire Energy Cooperative, I will be required to undergo a physical examination which will include urine testing for drugs. (Certain positions also require testing for alcohol).


_____ Additionally, I understand that nothing contained in this employment application or in the granting of an interview or in any policies, procedures or handbooks that I might receive, is intended to create an employment contract between Eau Claire Energy Cooperative and myself. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Cooperative. If an employment relationship is established, I understand my employment is at-will. I understand that I have a right to terminate my employment at any time, for any reason, for no reason, and Eau Claire Energy Cooperative retains a similar right regarding the discontinuation of my employment subject only to the terms of a collective bargaining agreement, if one applies, and to the full extent permitted by law.

Signed:

Date:

In compliance with Federal and State equal employment opportunity laws, qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital status, veteran status, non-job related disability, or any other protected group status.

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