

Employment Application

Eau Claire Energy Cooperative and its wholly owned subsidiary, Energy Connections, Inc., are equal opportunity employers. No information provided here will be used in an unlawful manner.

Please complete in your own handwriting and use black ink. Answer each question. Read and sign page 4.

POSITION APPLIED FOR: _____

GENERAL INFORMATION

Name _____
Last First Middle

Mailing Address _____
Number Street City State Zip Code

Telephone Number: Home: () _____
Work: () _____

- Yes No Please check here giving Eau Claire Energy Cooperative permission to call you at your current employer.
- Yes No Are you under the age of 18?
- Yes No Do you have a valid driver's license? (A valid driver's license is a job-related requirement of some positions at Eau Claire Energy Cooperative.)
- Yes No Are you related by blood or marriage to any of the following persons: an employee of Eau Claire Energy Cooperative; an employee of a member distribution cooperative; a member of the Eau Claire Energy Cooperative Board of Directors; or a member of the Board of Directors of any distribution cooperative?

If the answer is "yes", state the name(s), relationship(s), and position(s) held by the person(s) to whom you are related. _____

- Yes No Are you a U.S. citizen? You will be required as a part of the application process to provide any employment eligibility verification mandated by the federal government.
- Yes No Are there any pending legal charges or any convictions against you? (Only offenses substantially related to the applicable job will be considered).
- Yes No Have you ever been employed by Eau Claire Energy Cooperative? If yes, provide dates of employment.

Provide the employment information requested below. Begin with your present or most recent employment.
Please attach additional information you feel necessary.

Employer Name and Address: _____ _____	Job Title(s): _____ Describe the work you did: _____ _____ _____
Phone Number: (____) _____	_____
Type of Business: _____	_____
Starting Salary: _____ \$ _____	Ending Salary: _____ \$ _____
	From: _____ / _____ To: _____ / _____ Month Year Month Year
Name of Supervisor(s): _____	Reason for Leaving: _____ _____
Phone Number: ____ (____) _____	_____
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Employer Name and Address: _____ _____	Job Title(s): _____ Describe the work you did: _____ _____ _____
Phone Number: (____) _____	_____
Type of Business: _____	_____
Starting Salary: _____ \$ _____	Ending Salary: _____ \$ _____
	From: _____ / _____ To: _____ / _____ Month Year Month Year
Name of Supervisor(s): _____	Reason for Leaving: _____ _____
Phone Number: ____ (____) _____	_____
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Employer Name and Address: _____ _____	Job Title(s): _____ Describe the work you did: _____ _____ _____
Phone Number: (____) _____	_____
Type of Business: _____	_____
Starting Salary: _____ \$ _____	Ending Salary: _____ \$ _____
	From: _____ / _____ To: _____ / _____ Month Year Month Year
Name of Supervisor(s): _____	Reason for Leaving: _____ _____
Phone Number: ____ (____) _____	_____

May we contact the employers listed above? Yes No

If no, indicate which employers(s) we should not contact: _____

EDUCATION AND TRAINING

Indicate all schools that you have attended

	High School	Vocational/Technical	College/University	Graduate School
School Name and Address				
Circle Last Year Completed	9 10 11 12	13 14	13 14 15 16	17 18 19 20
Diploma/Degree		Year Graduated:	Year Graduated:	Year Graduated:
Major Course(s) of Study				
Other Post High School Courses Completed				

SPECIALIZED TRAINING OR SKILLS

List current typing speed, personal computer training, computer literacy, welding certification, special licenses, etc., that you possess that pertain to the position for which you are applying

SERVICE IN THE ARMED FORCES

From: ___/___/___

To: ___/___/___

Branch of the Armed Forces: _____ Rank: _____

General Duties/Training:

OTHER INFORMATION AND COMMENTS

APPLICANT AUTHORIZATION

READ CAREFULLY BEFORE SIGNING

I certify that the facts contained in this application for employment at Eau Claire Energy Cooperative are true and complete to the best of my knowledge. I understand that any misrepresentations, falsifications, or deliberate omissions will result in my immediate dismissal.

I authorize investigation of all statements herein. I also authorize by my signature below or a copy thereof, the organizations and individuals referred to herein to furnish information to the Cooperative. The Cooperative shall be held harmless should it, in processing this employment application, rely on information provided from these sources, even if the information provided is inaccurate or erroneous.

Additionally, I understand that nothing contained in this employment application or in the granting of an interview or in any policies, procedures or handbooks that I might receive, is intended to create an employment contract between Eau Claire Energy Cooperative and myself. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Cooperative. If an employment relationship is established, I understand that I have a right to terminate my employment at any time, for any reason or for no reason, and Eau Claire Energy Cooperative retains a similar right regarding the discontinuation of my employment subject only to the terms of a collective bargaining agreement, if one applies, and to the full extent permitted by law.

Signed _____

Date _____

In compliance with Federal and State equal employment opportunity laws, qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital status, veteran status, non-job related disability, or any other protected group status.